



Morwenstow Parish Council

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Draft Minutes for the meeting held on **Wednesday 15th April 2026** at the Wesley Room, Shop Chapel.

1.	Attended by; Cllr's; N. Steer, C. Myers, J. Phipps, R. Savage, B. Savage, J. Amos-Yeo, S. Tilbey, J. Hobbs (CHAIR), Clerk - J. Steer & Cornwall Councillor Faye Emery.
2.	Apologies for absence were accepted from, Cllr J. Payne. Cllr G. Worden
3.	Public Participation: Two members of the public were in attendance and spoke on Planning application PA26/01912 . The applicants shared their plans and intentions clearly, and were thanked for their contribution.
4.	Disclosures: None
5.	Dispensations: None
6.	Previously circulated minutes of the Parish Council were approved as a true and accurate reflection of the meeting held on Wednesday 18th March 2026 by the council, and signed by the Chair.
7.	<p>Cornwall Councillor Report: The following is a summary of the report from Cornwall Cllr Faye Emery.</p> <ul style="list-style-type: none"> • The cars and rubbish in Woodford Chapel parking area have now been cleared. • Traffic speed concerns for Cleave Crescent residents – Cllr Emery has an upcoming meeting with the site manager at GCHQ who has agreed to speak to staff about reducing their driving speed when passing Cleave Crescent green. The average speed data for that stretch of the road is 47 mph & therefore does not meet the official criteria for speed reduction. Cllr Emery remains in dialogue with the Highways department, with the aim of having official signage placed in situ – though this is not guaranteed. • Cornwall National Landscape Management Plan Consultation is due for renewal. This does not impact Morwenstow. • Cultural Consultation – part of a 10-year plan, is ongoing until 24th April, • Next week's CAP transport meeting will focus on bus services. • The CAP meeting on 8th June at 6.30 will focus on Emergency planning & the issues following Storm Gorhetti. • Cllr Emery continues to pursue updates on funding for an EV charging station for Morwenstow & MPC made a request for Cornwall Council's support in achieving this.
8.	<p>Matters arising from the previous meetings minutes and any updates.</p> <ul style="list-style-type: none"> • Costs continue to increase for services. This time- Biffa (Waste Collection) & Aquiss Broadband. • Insurance – MPC received two quotes as follows; <ul style="list-style-type: none"> ZURICH – 1 year = £1738.04 or 3-Year (LTA) £1580.47 (Inc IPT - Insurance premium tax) ECCLESIASTICAL - 1 year = £1407.40 or 3-year fixed rate £1363.62 (Inc IPT & arrangement fee) <p>There is a difference in the excess between the two quotes regarding the amount the council would be expected to pay in the event of a claim being made, the excess being slightly higher in the <i>Ecclesiastical</i> Quote. It was noted that the council has no history of making any claims. A proposal was made to appoint ECCLESIASTICAL as the insurers for the next 3-yr period. RESOLVED.</p> • Cornwall Broadband – require payment before installation. (Initial payment includes 1st monthly cost). Accepted, agreed & signed alongside other invoices. RESOLVED. Clerk to action.
9.	<p>Parish Maintenance and Matters for discussion/information:</p> <ol style="list-style-type: none"> 1. Duckpool Toilets. National Trust reopened Duckpool Toilets to the public on Monday 7th April for this season. NT has contributed extra cleaning supplies. Clerk to contact NT to determine who will be paying for the extra clean requested by the NT. The cleaner has requested an increase of £1 per clean to cover fuel/transport – RESOLVED. 2. The 20MPH signing works around SHOP, were undertaken during the school Easter break, including amendments to vehicle activated signs in the vicinity of St. Marks School. The Chair thanked all concerned for achieving a positive conclusion. 3. Football Club submitted a request for a proposed terrace/deck area. MPC agreed for Clerk to contact the FC to explain 'in principle' this is a good idea. However, the preliminary drawing appears to be for a building extension rather than a raised decking area. MPC require clarification of the specific request & if necessary, planning advice should be sought by the FC, this will likely involve submitting planning application to Cornwall Council for full & proper consideration. 4. Community Centre booking for Wedding The 'booking' has requested use of the green space for guests &

	<p>permission for a 'Pizza Ape' van to stand in the Community Centre Car park. As this is to provide food for wedding guests & not to <i>sell</i> food, Pizza Ape is covered by its own 'food standards' legislation & public liability insurance. A proposal was made to grant Permission. RESOLVED.</p> <p>a) Parish maintenance & hedges; Cornwall Council's '<i>Public Realm Improvement & Reintroduction of Weed treatment</i>' - MPC are aware that some Parish & Town Councils are opposed to the use of Glyphosate. Following a detailed discussion, MPC have requested Cornwall Cllr Emery to gather more information ahead of the <i>opting out</i> deadline. This will be discussed at the next meeting dated Wednesday 21st May.</p> <p>b) MUGA Update. Cllr Steer has completed the risk assessments for MUGA & PUMP track. Checked, noted & filed by the Clerk. The Secretary to Morwenstow Active Health sent a report containing the following details; <i>The MUGA has 8 bookings to date from four different parties - the first being an inter - school Netball festival involving St. Marks and two other local schools within their academy group. The other three bookings came from parishioners. Two parties made multiple bookings and the MUGA was fully booked on Easter Sunday! The booking website is live and the Parish Council website now links to it. A notice will be placed in 'Hamlets' advertising the facilities and the intention is to refresh the posters in each noticeboard with the booking website. The MUGA also has its first netball bookings - a six week Tuesday evening session between 6 & 7:30pm!</i></p> <p>c) Completed tree log; Checked & signed by the Clerk.</p> <ul style="list-style-type: none"> · Tree surgeon – necessary tree works are to be undertaken on Monday 27th April from 09.00 a.m. <p>d) Completed Playpark Log; Checked & signed by the Clerk.</p> <ul style="list-style-type: none"> · Rospa – Inspection due this month. · Potential funders are being approached with regard to the replacement of the 'Double Towers'. <p>e) Completed overall grounds log; Checked & signed by the Clerk.</p> <p>f) Completed outdoor fitness equipment log; Checked & signed by the Clerk.</p> <p>g) Local Maintenance Partnership Enhanced funding application for 2026/2027 round; Cllr Steer reported that Budgets & documents are in the process of being formalised by Cornwall Council. Once complete, emails will be sent out to Town and Parish Councils - at which point the Clerk will forward the information from Cllr Steer.</p>
10.	<p>PROPOSED Morwenstow Community Shop - UPDATE. Following the meeting dated 18th March 2026, a letter was sent (& acknowledged as received) to the group representative agreeing to support 'in principle' the idea of a Community Shop & inviting the group to apply for a Parish Council Grant following the relevant grant protocols. The Council await positive updates on the groups progress.</p>
11.	<p>The Annual Meeting of the Parish Council is set for Wednesday 20th May 2026 with the usual monthly meeting to be held immediately afterwards.</p> <p>The Annual Open Parish Meeting will be held on Wednesday 27th May 2026 <i>Peter Lakie</i>. Station manager from Boscastle Coast Watch has accepted the invitation to speak about Coast watch. <i>Ben Miles</i>. Watch Manager for Bude Fire Service – has also accepted (subject to possible 'call out') & is to speak on Fire regulations with a particular focus on Holiday lettings. A third speaker has been invited – (Currently awaiting a response).</p>
12.	<p>Annual Christmas Carols – December 16th <i>at the previous meeting all Cllrs agreed to reinvigorate the Annual Christmas Carols event & expressed their hope for the school to become involved – still waiting for a response from the school.</i></p>
13.	<p>Policy Review; MPC's <i>Equal Opportunities & Financial Regulations</i> Policies received their annual reviews. Both were accepted, with no alterations to be made. Chair proposed to accept both en-bloc - RESOLVED.</p>
14.	<p>General Training: The usual opportunities are available to all Cllrs within the training Bulletin from CALC.</p> <p>Safeguarding training for contractors/tenders; It is an ongoing struggle to find suitable safeguarding training for contractors. Cllr Tilbey is to approach diocese for potential training for current contractors. MPC have adopted a Safer Recruitment Policy, therefore 'Safeguarding Training' will be now be a mandatory requirement for anyone undertaking work of any nature on MPC's behalf at commencement of any 'tendered' time period. Clerk to action.</p>
15	<p>Correspondence: *Cornwall Streetworks; Notification of 20mph consultation -CNA signing work happening over Easter period *Various from HMRC; *National Trust re; opening of Duckpool Toilets. *Devon & Cornwall Alerts. *Cornwall ALC & NALC – various bulletins. *Invoices received from: Aquiss, Nat West bank Charges; Aquiss Broadband; Parish Magazine Printing; PHS Group; * Newsletters & updates from ICO; HMRC; Rural Service Network; *Various from the Football Club re, 'lease' & potential raised decking area/extension to current clubhouse. *Thank you confirmation of receipt of council's letter from Mrs Whibley (Proposed Community Shop Project).</p>
16	<p>Finances: The list of payments over £100 for the financial year 2025 – 2026 has been added to the Website; in addition to the CIL report (NIL) for this end of year 31st March 2026.</p> <p>a) Council viewed & agreed the bank reconciliation sheets for March 2026 & April 2026. Signed by Cllrs; S. Tilbey & R. Savage.</p> <p>b) Reserve account & Current Account bank statements. Checked and signed by Cllrs B. Savage & C. Myers.</p>

	<p>c) Invoices & payments received for April 2026 - Nat West bank Charges; CALC/NALC annual membership: Stationary expenses; Parish Magazine Printing; J&R foodservices (CHADDS) x2; Cornwall Broadband: Bridgmans: Aquiss. Checked & signed by Chair Cllr J. Hobbs.</p> <p>d) Bank Reconciliation at 31st March 2026</p> <table data-bbox="379 322 1378 763"> <tr> <td>Current Account Balance as at 31/03/2026 brought forward</td> <td style="text-align: right;">£3,086.16</td> </tr> <tr> <td>Plus payment in:</td> <td style="text-align: right;">£1,518.82</td> </tr> <tr> <td>Less payments debited up to 31/03/2026</td> <td style="text-align: right;">£4,226.37</td> </tr> <tr> <td>Current Account Balance as at 31/03/2026 as per bank statement</td> <td style="text-align: right;">£378.61</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>Current Account Balance as at 31/03/2026</td> <td style="text-align: right;">£378.61</td> </tr> <tr> <td>Less outstanding payments still to be debited</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Balance in Current Account will be</td> <td style="text-align: right;">£378.61</td> </tr> <tr> <td>Balance in Business Reserve Account as at 31/03/2025 as per bank statement</td> <td style="text-align: right;">£14,408.19</td> </tr> <tr> <td></td> <td style="text-align: right;">Total Funds £14,786.80</td> </tr> <tr> <td></td> <td style="text-align: right;">Less earmarked funds £0.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Available funds £14,786.80</td> </tr> </table> <p>e) End of Year Interim Accounts sheet – Agreed and signed by Cllrs S. Tilbey & R. Savage.</p> <p>f) ASSET REGISTER – Checked, agreed & minuted for audit purposes.</p> <p>g) Internal Audit - to be conducted on 16th April 2026.</p> <p>h) AGAR documents have arrived. The <i>Conflict-of-Interest</i> form for BDO LLP was viewed. No conflict of interest to be noted. Signed & minuted for audit purposes by Chair Cllr J. Hobbs & Clerk J. Steer</p>	Current Account Balance as at 31/03/2026 brought forward	£3,086.16	Plus payment in:	£1,518.82	Less payments debited up to 31/03/2026	£4,226.37	Current Account Balance as at 31/03/2026 as per bank statement	£378.61	 		Current Account Balance as at 31/03/2026	£378.61	Less outstanding payments still to be debited	£0.00	Balance in Current Account will be	£378.61	Balance in Business Reserve Account as at 31/03/2025 as per bank statement	£14,408.19		Total Funds £14,786.80		Less earmarked funds £0.00		Available funds £14,786.80
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17	<p>Planning: Planning Partnership: No updates available.</p> <p>P1 – PA26/01855 The construction of a two-storey extension to replace an existing one-storey extension on the Eastern elevation of the house, as well as the construction of a pitched roof dormer and the installation of solar panels to the roof with variation of Condition 2 of Decision Notice PA24/01303 dated 18.07.2024. Location 3 Morwenna Road Shop Morwenstow Bude Applicant Mr Patrick Hawkins Bude Design Company. MPC has no objections to this application.</p> <p>P2 - PA26/01912 Proposed sand school. Location Nor Park Woolley Morwenstow Bude Applicant Mr Paul Glover. MPC has no objections to this application.</p> <p>P – There were no other planning applications received from Cornwall Council prior to the meeting.</p> <p>Cornwall Council \decision Approved/Withdrawn/Refused; PA26/01204 Mr D and Mr T Inch. Construction of Extension to Agricultural Buildings (Building C) Land north of Hillcrest, Woodville Road, Woodford, Bude - APPROVED.</p>																								
18	<p>Date of next monthly meeting – Wednesday 20th May 2026 – At Morwenstow Community Centre; unless a planning meeting is required before that.</p>																								

Meeting Closed at : 8.42pm

CONFIDENTIAL HR MEETING followed.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”